



### **MOBILE PHONE AND TECHNOLOGY GUIDELINES**

Pupils are requested not to bring any technological devices eg. Tablets, MP3s, mobile phones etc into school. Where mobile phones are mentioned in the following guidelines this should be taken to mean all technological devices.

Where a pupil brings a mobile phone to school, the phone must be switched off during the day and may not be used, for any purpose, on school premises, grounds or during off-site school activities (such as school swimming or sports activities). The only exception to this is in an emergency or with the approval of a teacher. It is the responsibility of the pupil to hand the phone to the teacher or place it in the designated area every day.

Pupils who ignore this policy and use a mobile on school premises without permission will be required to hand over their phone to a member of staff and parents will be asked to collect it from the school office.

If a teacher has any suspicion that a mobile phone has unsuitable material stored on it, pupils will be required to hand over the phone to a teacher and parents will be asked to collect it from the school. Where there is a suspicion that the material on the mobile may provide evidence relating to a criminal offence the phone will be handed over to the gardaí for further investigation. Parents will be informed in such circumstances.

The school will incorporate this policy in the school's discipline policy and will treat breaches as they treat any other breach of school discipline.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones. The safety and security of mobile phones is wholly a matter for pupils/parents.

The school accepts no responsibility for pupils who lose or have their mobile phones stolen while travelling to and from school.

Pupils should mark their mobile phone clearly with their name.

Mobile phones which are found in the school and whose owner cannot be located should be handed to a member of staff.

It is strongly advised that pupils use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones (e.g. by other pupils, or if stolen). Pupils must keep their

password/pin numbers confidential. Mobile phone and/or passwords should not be shared. Pupils are discouraged from sharing phone numbers.

Pupils using mobile phones to bully other pupils or send offensive messages/calls will face disciplinary action as per the School Code of Behaviour.

It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. As such, if action as sanctioned by the School in this regard is deemed ineffective, as with all such incidents, the school may consider it appropriate to involve the gardaí.

---

**Telephone:** 01 – 2885355

**Email:** [office@allsaintsblackrock.com](mailto:office@allsaintsblackrock.com)

**Principal:** Amanda MacGowan

**Roll Number:** 10494K